

Tenancy Application Form

Please be advised, this application will only be processed once ALL details have been completed and all copies of all supporting documents attached. Each applicant must submit an individual form.



A. AGENCY DETAILS

Custom Realty Group

Address: PO BOX 8914, GCMC QLD 9726

Phone: 1300 205 552

Web: www.customrealtygroup.com.au

Property Manager

B. PROPERTY DETAILS

Address of Property:

Lease Commencement Date:

| | | | | | |
|----------------------|-----|----------------------|-------|----------------------|------|
| <input type="text"/> | Day | <input type="text"/> | Month | <input type="text"/> | Year |
|----------------------|-----|----------------------|-------|----------------------|------|

Lease Term:

| | | | |
|----------------------|-------|----------------------|--------|
| <input type="text"/> | Years | <input type="text"/> | Months |
|----------------------|-------|----------------------|--------|

How many tenants will occupy the property?:

| | | |
|--------|----------|------------------|
| Adults | Children | Ages of Children |
|--------|----------|------------------|

C. PERSONAL DETAILS

5. Please give us your details

Mr Ms Miss Mrs Dr Other

| | |
|---------|--------------|
| Surname | Given Name/s |
|---------|--------------|

| | |
|---------------|-------------------------|
| Date of Birth | Driver's licence number |
|---------------|-------------------------|

| | |
|------------------------------|------------------------|
| Driver's licence expiry date | Driver's licence state |
|------------------------------|------------------------|

| | |
|--------------|------------------|
| Passport no. | Passport country |
|--------------|------------------|

| | |
|-----------------------------|------------------------------|
| Pension no. (if applicable) | Pension type (if applicable) |
|-----------------------------|------------------------------|

6. Please provide your contact details

| | |
|----------------|------------------|
| Home phone no. | Mobile phone no. |
|----------------|------------------|

| | |
|----------------|---------|
| Work phone no. | Fax no. |
|----------------|---------|

Email address

7. What is your current address?

8. How did you find out about this property?

| | | |
|------------------------------------|--|---|
| <input type="checkbox"/> Newspaper | <input type="checkbox"/> The Internet | <input type="checkbox"/> Local Paper |
| <input type="checkbox"/> Office | <input type="checkbox"/> Office Window | <input type="checkbox"/> Sign Board at property |
| <input type="checkbox"/> Referral | <input type="checkbox"/> Other (specify) | |

D. UTILITY CONNECTIONS

compare & connect

Let Compare & Connect, the Insurance moving house utility connection specialists, do it for you. We coordinate your connections and disconnections while getting you some of the best utility rates in the market from our large panel of suppliers.

Please tick what services you would like

| | | | |
|--------------------------------------|-----------------------------------|-------------------------------------|---|
| <input type="checkbox"/> Electricity | <input type="checkbox"/> Phone | <input type="checkbox"/> PayTV | <input type="checkbox"/> Home Insurance |
| <input type="checkbox"/> Gas | <input type="checkbox"/> Internet | <input type="checkbox"/> Removalist | |

Once Compare & Connect has received your application we will make all reasonable efforts to contact you within 24 hours of the nearest business day to identify how we can help.

You agree and acknowledge:

1. That you accept the Compare & Connect Terms and Conditions that may be accessed at www.compareconnect.com.au/terms-and-conditions
2. You authorise and invite Compare & Connect to contact you by telephone, email, text message, MMS or any other form of communication in order to provide the services requested by you even if your details are registered on the Do Not Call Register.
3. That Compare & Connect may share your details with their suppliers and service providers in order to facilitate the connection and/or disconnection of the requested services.
4. That Compare & Connect may receive a fee from the suppliers and service providers, part of which may be paid to a Compare & Connect referral partner, and you are not entitled to any part of any such fee.
5. That Compare & Connect does not accept any liability on behalf of the suppliers and providers.

You further authorize Compare & Connect to:

6. Obtain the National Metering Identifier and/or Meter Installation Reference Number of the properties that you are vacating and/or relocating to.
 7. Contact you with future promotions and offers.
- By signing this application form you warrant that you are authorized to make this application and provide the invitation, consents, acknowledgments, authorizations and undertakings set out in this application form on behalf of all of the applicants listed herein

| | |
|-----------|------|
| Signature | Date |
|-----------|------|

E. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- (a) The owner or the Agent of my current or previous residence;
 - (b) My personal referees and employer/s;
 - (c) Any record listing or database of defaults by tenants;
- If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow tradespeople or equivalent organisations to contact me
- (d) lodge/claim/transfer to/from a Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a credit check with TICA (Tenancy Information Centre Australia)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

| | |
|-----------|------|
| Signature | Date |
|-----------|------|

OFFICE USE ONLY

Application submitted to Direct Connect (If Required)

F. APPLICANT HISTORY

9. How long have you lived at your current address?

| | |
|-------|--------|
| Years | Months |
|-------|--------|

10. Why are you leaving this address?

11. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone/fax no. Weekly Rent Paid

| | |
|--------------------------------|------------------|
| Landlord/agent's phone/fax no. | Weekly Rent Paid |
| | \$ |

12. What was your previous residential address?

13. How long did you live at this address?

| | |
|-------|--------|
| Years | Months |
|-------|--------|

14. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone/fax no. Weekly Rent Paid

| | |
|--------------------------------|------------------|
| Landlord/agent's phone/fax no. | Weekly Rent Paid |
| | \$ |

Was bond refunded in full?

If not why not?

G. EMPLOYMENT HISTORY

15. Please provide your employment details

What is your occupation?

What is the nature of your employment? (circle)

| | | |
|------------------------------------|------------------------------------|---------------------------------|
| FULL TIME <input type="checkbox"/> | PART TIME <input type="checkbox"/> | CASUAL <input type="checkbox"/> |
|------------------------------------|------------------------------------|---------------------------------|

Employer's name (accountant if self employed or institution if student)

Employer's address (accountant if self employed or institution if student)

Contact name

Phone no.

| | |
|--------------|-----------|
| Contact name | Phone no. |
|--------------|-----------|

Length of employment

Net Income

| | | |
|-------|--------|------------|
| Years | Months | Net Income |
| | | \$ |

16. Please provide your previous employment details

Occupation?

Employer's name

Length of employment

Net Income

| | | |
|-------|--------|------------|
| Years | Months | Net Income |
| | | \$ |

H. CONTACTS/REFERENCES

17. Please provide a contact in case of emergency

Surname

Given name/s

| | |
|---------|--------------|
| Surname | Given name/s |
|---------|--------------|

Relationship to you

Phone no.

| | |
|---------------------|-----------|
| Relationship to you | Phone no. |
|---------------------|-----------|

18. Please provide 2 personal references (not related to you)

1. Surname

Given name/s

| | |
|---------|--------------|
| Surname | Given name/s |
|---------|--------------|

Relationship to you

Phone no.

| | |
|---------------------|-----------|
| Relationship to you | Phone no. |
|---------------------|-----------|

2. Surname

Given name/s

| | |
|---------|--------------|
| Surname | Given name/s |
|---------|--------------|

Relationship to you

Phone no.

| | |
|---------------------|-----------|
| Relationship to you | Phone no. |
|---------------------|-----------|

I. OTHER INFORMATION

19. Car Registration

20. Please provide details of any pets

Breed/type

Council registration / number

| | | |
|----|------------|-------------------------------|
| 1. | Breed/type | Council registration / number |
|----|------------|-------------------------------|

| | | |
|----|------------|-------------------------------|
| 2. | Breed/type | Council registration / number |
|----|------------|-------------------------------|

J. PAYMENT DETAILS

Property Rental

\$ per week OR \$ per month

Rental Bond (4 weeks rent):

\$

First payment of rent in advance (2 weeks rent)

\$

Sub Total

\$

Amount payable on signing tenancy agreement
(bank cheque or money order only)

\$

K. 100 Points of ID Required

We require 100 Points of ID.

You must have:

1. A current drivers Licence or other photo ID
2. Current proof of income
3. Current rent ledger (if renting)

Application without 100 Points of ID will not be accepted.

Your 100 Point Check

| | |
|--|-----------|
| Drivers Licence | 40 Points |
| Passport | 40 Points |
| Birth Certificate/Extract | 30 Points |
| Other Photo ID | 30 Points |
| Current proof of income | 20 Points |
| Previous Landlord Reference | 20 Points |
| Rent Ledger from other Agent | 20 Points |
| Motor Vehicle Registration Certificate | 10 Points |
| Bank Statement / Bank Card | 10 Points |
| Phone / Electricity/ Gas Account | 10 Points |
| Pension Card | 20 Points |
| Medicare / Health Care Card | 10 Points |
| Rates Notice (Proof of Ownership) | 20 Points |

Signature of Landlords Agent

Date

| | |
|------------------------------|------|
| Signature of Landlords Agent | Date |
|------------------------------|------|